

**Gile Hill Board Meeting**  
**August 7, 2019, 6:30 PM**  
**Dartmouth Hitchcock Medical Center, Auditorium D**

*In attendance*

Board Members: Arthur Knippler, Nancy Garrett, and Noriko Tani

Maloney Properties: Tom Blondin

- Quorum was established and meeting was opened at 6:35 pm.
- Agenda was reviewed by all, determined that there was no new business for discussion.
- Minutes from June 5, 2019 meeting were not available for review and approval. Minutes are to be forwarded via e-mail to members for approval along with minutes from this meeting.
- Financial update and audit requested by the Board from Maloney Properties (as per agenda bullet point) were not provided.
- Items discussed by Board Members:
  - Dog Waste issue – Tom reported that Harriman’s staff have not seen dog waste when maintaining lawn. Appears this may no longer be an issue with lawn. A mention was made that there is dog waste on walkway to Buck Road. This will be deferred to Annual Meeting for further discussion.
  - Sally Boyle has expressed interest in taking on the role of Board Treasurer and will be present for the next meeting.
  - Signage will be posted by Maloney Properties at 15 Gile Drive “Warning: Potential for Falling Ice” This is a common practice on many commercial and residential buildings and was considered the best option.
  - Next board meeting will be the Annual Meeting on October 3, 2019 at 6:30 at DHMC, Auditorium D.
- Maloney Maintenance Review:
  - Maloney (Tom) presented an explanation and estimate for gutter work. Board voted unanimously to proceed with work per quote.
  - Maloney reported that two year maintenance for furnaces, some detectors and dryers are not complete. Granit Street townhouses are still to be done and will be completed by October, 2019.
  - Exterior re-staining by Healy ready to begin.
  - All signage in need or replacement or repair has been completed by Maloney.
  - Rusted areas on door frames have been addressed by Healy.
  - Maloney recommended that the Capital Needs Assessment be done next year when the rental apartments are to be assessed. Will be a cost savings to condo owners.
  - Maloney will ask for an estimate from Harriman’s for stairwell cleaning. It is currently not in contract but considered an add-on.
  - Other items mentioned
    - Dirt road will be re-graded in the fall due to washout from summer storm.
    - Minor blacktop issues will be addressed
    - Minor skylight leak in a townhome unit to be fixed
- No other additional items were added by those present.
  - Meeting adjourned at 7:15 pm by unanimous vote.