

**MALONEY PROPERTIES, INC. EMERGENCY RESPONSE PROCEDURE
FOR GILE DRIVE CONDOMINIUM OWNERS
1-888-389-6687**

EMERGENCY DEFINITION:

Generally, a situation, which poses a danger to the health, safety and well-being of residents and buildings.

Emergencies will be responded to immediately and include:

- 1) Infrastructure or common area plumbing leaks causing immediate danger to life or property
- 2) Fire
- 3) Main sewer back-up

Please note: Gile Drive Condominium owners are responsible for repairs in their units. The management office will maintain a list of local contractors for your convenience.

The Town of Hanover is connected to the 911 Emergency System. If there is a fire, security or health emergency, first dial "911". Always notify Maloney Properties immediately following your call to "911". Our 24 hour emergency number is 1.888.389.6687. The 24 hour answering service will receive your call and contact a staff person to respond appropriately.

Please, when calling in an emergency, leave your name, address, a phone number where you can be reached, and the nature of the emergency. A maintenance staff person will then return your call.

No electricity: Call Liberty Utilities to determine if there are lines down

No water: Call Town of Hanover to determine if there is a water main break

Call a contractor of your choice (Scott Harriman 802-380-0038) for the following:

- *Plumbing leak, toilet overflowing, clogged sink/bathtub, sewer back-up
- *No heat or hot water
- *Smoke detector beeping
- *Break-ins – Call 911 to make a report, then call a contractor to secure windows/doors

Call Maloney Properties, Inc, emergency line for the following:

- *Exterior lights that are out or flickering
- *Roofing issues (ie. Leak, panels coming off)
- *Siding that has blown off
- *Problems in the stairwells (ie. Tripping hazard, railing off or broken)