

# Minutes - Gile Hill COA Special Board Meeting

6:30 p.m., Monday, March 7, 2022 (zoom)

## Attendees

Gile Hill COA Board Members: Monte Blaustein, Sarah-Jane Kerr, Art Knippler, Beth McKinnon, Louise Moon, Ben Staplin, Tim Tregubov

## Tim opened meeting at 6:34 p.m. Quorum established.

- No specific agenda for this Special meeting.
- Discussed the issue of selecting/appointing an interim president for Tim.
  - Per Tim, Beth was the only board member who had expressed willingness to temporarily take over the president's position.
  - This, however, could not happen unless the board can find a replacement secretary for Beth. The only two offices that cannot be held by the same person are President and Secretary.
  - No one at meeting expressed interest in taking over Secretary position.
  - Discussed option of rotating minute-taking responsibilities, perhaps setting a schedule to assign each board member to a meeting.
- For the next part of this meeting, Monte moved that we go into Executive Session; Ben seconded; motion passed unanimously. Board went into Executive Session at 6:40 p.m.
- Ben moved that we come out of Executive Session; Louise seconded; motion passed unanimously. Board returned to regular session at 7:20 p.m.
- Ben made the following motion, seconded by Beth:

The Board requests that Maloney provide copies of all invoices charged to the Gile Hill Condo Association, along with copies of all checks or other means of payment issued to pay those invoices. This is to include any joint payments made for items shared between the Rental Units and the Condo Units, such as trash collection etc. This information should be provided retroactive to January 1, 2022. In the event of any discrepancy between the check and the invoice we request that an explanation of the discrepancy be provided. The purpose of this request is so that we can get a better understanding of where our funds are being spent, allowing us to be good stewards of the funds with which we are entrusted. We would also request that someone from the Maloney Accounting Department provide an explanation of the process used to generate the Monthly Financial Reports.
- *This motion was passed unanimously. Monte, as Treasurer, will present to Kathy.*
- *Board decided to table the discussion of an interim President until the April 12 meeting.*

Louise moved to adjourn the meeting. Art seconded. Motion passed unanimously. Meeting was adjourned at 7:37 p.m.